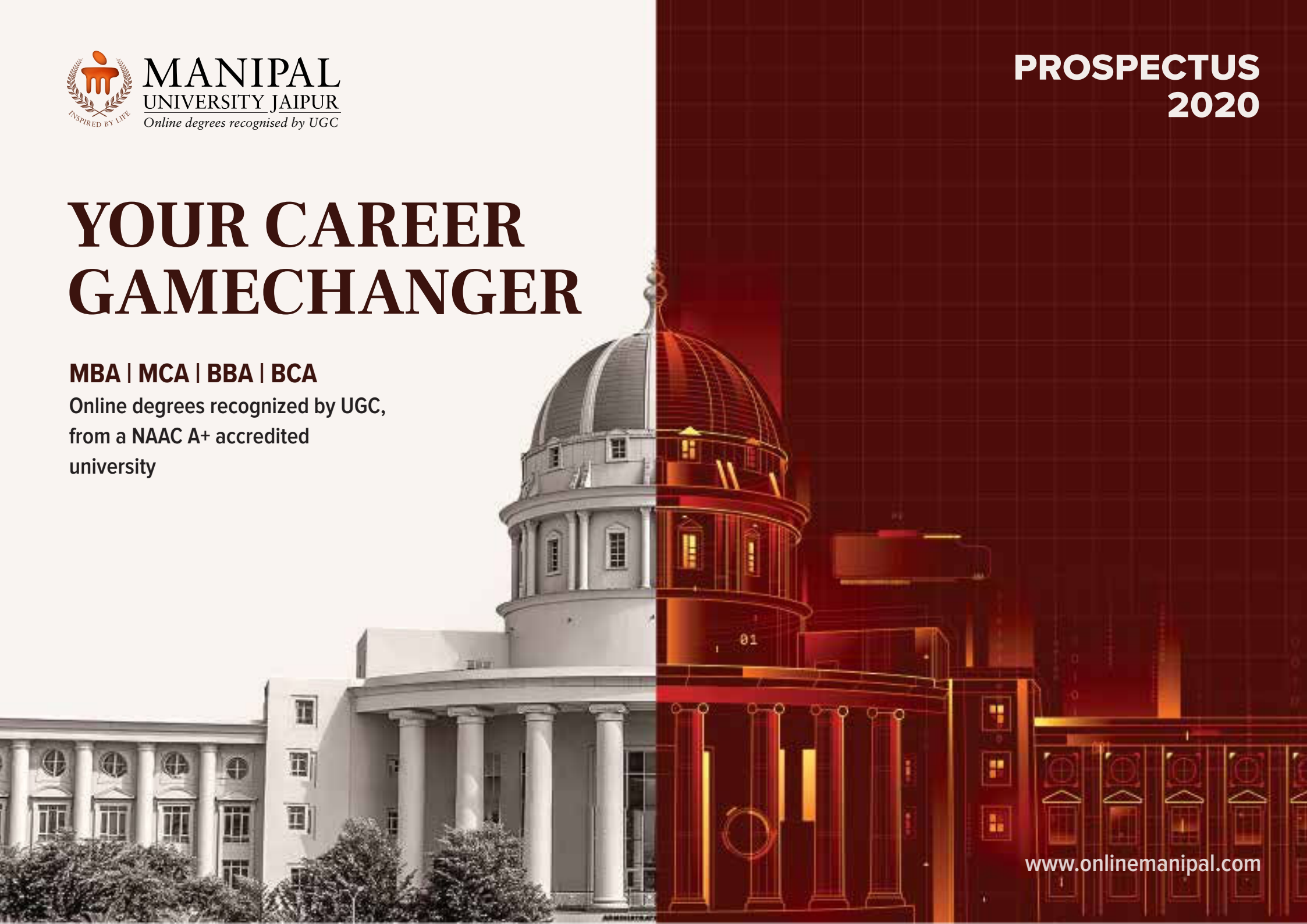
MANIPAL
UNIVERSITY JAIPUR
Online degrees recognised by UGC

PROSPECTUS 2020

YOUR CAREER GAMECHANGER

MBA | MCA | BBA | BCA

Online degrees recognized by UGC, from a NAAC A+ accredited university



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Our Visionary Founder

FOUNDER



> Give an individual a professional education and you have given him a lifestyle.

Padma Shri Awardee
Dr. T M A Pai

Founder,
Manipal Education
& Medical Group

VISIONARY | PHILANTHROPIST | PHYSICIAN
EDUCATIONIST | BANKER

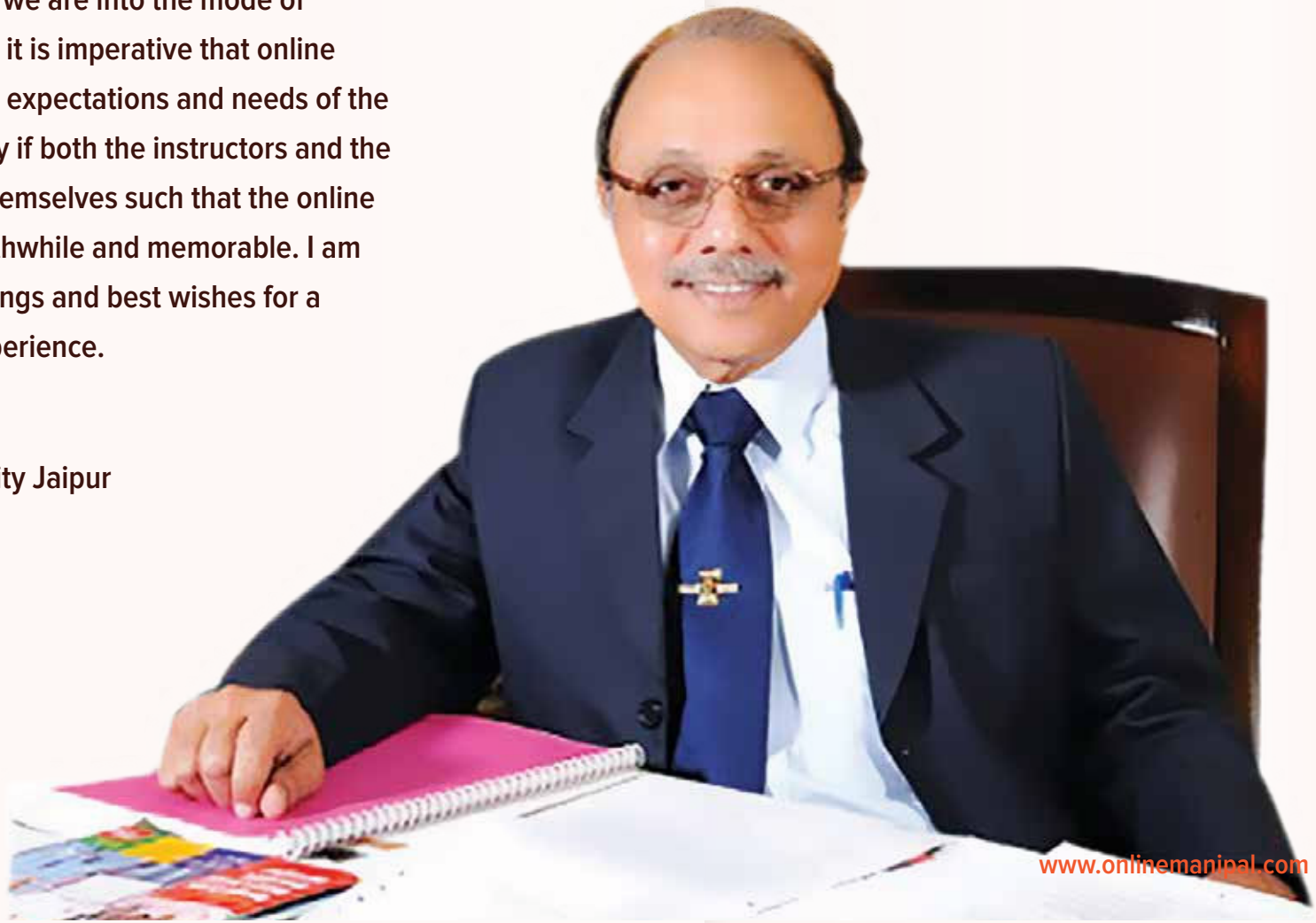
World Wide Manipal



Message from the Chairperson

Online education, which has been on backburner so long, has suddenly emerged at the forefront of all educational endeavors. We have realized that many things we thought of as impossible prior to the pandemic were prevented only by perceptual barriers. Thrust as we are into the mode of 'emergency remote teaching', it is imperative that online education measures up to the expectations and needs of the learners. This can happen only if both the instructors and the students assiduously equip themselves such that the online learning experiences are worthwhile and memorable. I am delighted to convey my greetings and best wishes for a rewarding virtual learning experience.

Dr. K Ramnarayan,
Chairperson, Manipal University Jaipur



CHAIRPERSON

Message from the President

Dear students,

Manipal University Jaipur is not just an institution offering world-class education across the globe but also a pioneer paving the way for industry-focused education to boost the employability, earning potential, and self-confidence of the youth.

Today, in a world that is being reshaped by technology and evolving customer expectations, businesses are looking for leaders that are both ambitious and skilled to succeed in this environment. At Manipal, all our programmes are designed around the theme of strategic leadership and innovation to endow you with the most relevant skills for success in Industry 4.0.

With nine universities in five countries, we take pride in grooming young men and women into the business leaders of tomorrow. We are also extremely proud of being one of the principal architects of industry-focused education that has helped our students land enviable jobs in top firms across the world.

Our online learning management programmes are poised to deepen your understanding of modern businesses. They will also instil in you a spirit of innovation, entrepreneurship and hustle. Designed as per the University Grants Commission (UGC) regulations, our online degrees are designed to prepare you for the changing business landscape in the background of all the latest developments.

We look forward to welcoming you aboard.

Here's wishing you all the very best for a bright future.

Dr. GK Prabhu,
President, Manipal University Jaipur



PRESIDENT

Why Online Degrees

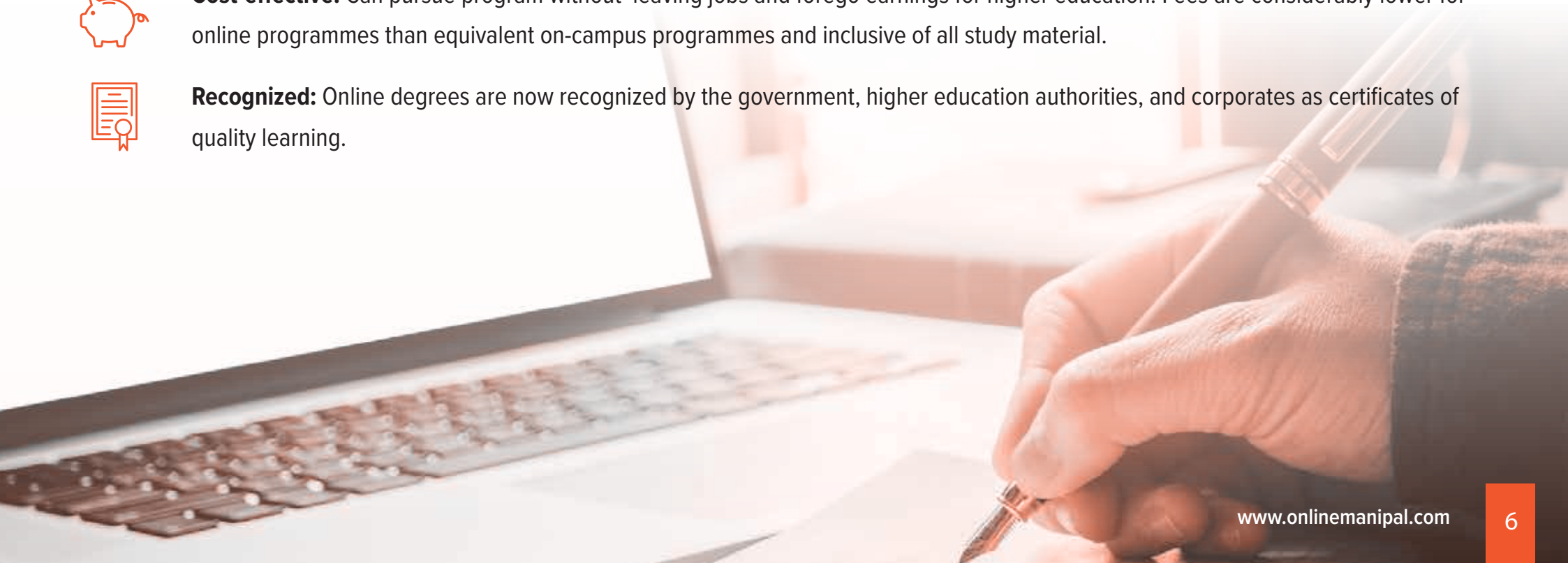
Flexible: Students can choose to learn at their time and place of convenience. They can rise early, go to bed late, study in long bursts or short ones, use their commute to revise – as per their schedule and lifestyle.

High Quality: Study material, discussions, assessments, and doubt clearance are all online, broken down into small, easily learnable sets.

Accessibility: Get access to leading industry experts and faculty members, without having to leave your town. All delivered.through a best-in-class learning platform.

Cost-effective: Can pursue program without leaving jobs and forego earnings for higher education. Fees are considerably lower for online programmes than equivalent on-campus programmes and inclusive of all study material.

Recognized: Online degrees are now recognized by the government, higher education authorities, and corporates as certificates of quality learning.



Why Manipal University Jaipur

Manipal University Jaipur (Rajasthan) has been established by an Act (No. 21 of 2011) of State Legislature of Rajasthan as a State Private University as specified by the UGC under section 22 of the UGC Act 1956.

MUJ is the first university in Rajasthan to be accredited with A+ grade by NAAC.

Online degrees as per UGC regulations

- Certificate awarded by Manipal University Jaipur, accredited A+ by NAAC.
- All online programmes designed as per provisions of University Grants Commission (UGC) regulations

Flexibility to study on the go

- 24 x 7 learning though best-suited content
- Learn at your own pace, fit in with your busy schedule

Team of expert faculty and mentors

- Best-in-class faculty selected from MUJ's vast pool of full-time and adjunct professors
- Dedicated course mentors allocated for each student.
- Flexible, modern curriculum developed to suit industry relevance.

Career support to find your dream job

- Job fairs and placement assistance to kickstart a great career
- Guest faculty from the industry to give students a flavour of the real world

Online Management Programmes from Manipal University

Master of Business Administration (MBA)

Eligibility

- Candidates must have a 3 years - bachelor's degree from a recognized university/institution, or an equivalent qualification as recognized by the Association of Indian Universities or other competent bodies, in any discipline with a minimum of 50% marks in aggregate (45% for reserved categories).
- Candidates must have a valid score from any aptitude test (CAT/MAT/CMAT/XAT/GMAT).
- Candidates without an aptitude test score need to appear and clear the online aptitude test conducted by Manipal University Jaipur as per admission norms to the MBA programme.

Fee Structure

- ₹ 30,000 per semester which includes an examination fee of ₹ 5,000

Duration

- Minimum 2 years, maximum 4 years

Bachelor of Business Administration (BBA)

Eligibility

- 10+2 from a recognised board, or an equivalent qualification as recognised by the Association of Indian Universities or other competent bodies, in any discipline with at least 50% marks in aggregate (45% for reserved categories).

Fee Structure

- ₹ 16,500 per semester which includes an examination fee of ₹ 5,000

Duration

- Minimum 3 years, maximum 6 years

Master of Business Administration (MBA)

Take a definitive step towards career progression with the best online MBA programme. Specialise in areas like Marketing, Finance and HR in only 24 months.

Programme Structure

First Semester	Second Semester	Third Semester	Fourth Semester
Management Process and Organisational Behaviour	Production & Operations Management	Research Methodology	Strategic Management & Business Policy
Business Communication	Financial Management	Legal Aspects of Business	International Business Management
Statistics for Management	Marketing Management	Elective: Finance	Elective: Finance
Financial and Management Accounting	Management Information System	Elective: Marketing	Elective: Marketing
Managerial Economics	Operations Research	Elective: Human Resource Management	Elective: Human Resource Management
Human Resource Management	Project Management		Business Leadership
			Project

Business Leadership course carries 2 credits. All courses (including the electives and project) carry 4 credits each. Electives can be selected from the following courses:

	Third Semester	Fourth Semester
Elective: Finance	Security Analysis & Portfolio Management, Mergers & Acquisitions, Taxation Management, Internal Audit & Control	International Financial Management, Treasury Management, Merchant Banking & Financial Services, Insurance & Risk Management
Elective: Marketing	Sales Distribution & Supply Chain Management, Consumer Behaviour, Retail Marketing, Marketing Research	Services Marketing & Customer Relationship Management, Advertising Management & Sales Promotion, e-Marketing, International Marketing
Elective: Human Resource Management	Manpower Planning & Sourcing, Management & Organisational Development, Employee Relations Management, HR Audit	Compensation & Benefits, Performance Management & Appraisal, Talent Management & Employee Retention, Change Management

Note: Every student shall undertake Project work, either at place of work or elsewhere in the chosen area of elective to complete the program.
The project work will commence from the 3rd semester and has to be completed by end of 4th semester.

Course Delivery

Students will be provided 24x7 access to **Students Portal**, an integrated Learning Management System (LMS), upon confirming their admission. The Student Portal is bundled with e-library to enable the students to browse over e-books; unit-wise e-resouces can be learning sources; e-tutorials (faculty-led videos) with transcripts; self-learning materials. The Learning Management System also includes discussion forums to raise academic queries and self-evaluation (quiz and assignments) for the programme that he/she has enrolled for.

At the time of commencement of an academic session, learners will get an academic calendar detailing various academic interventions and undergo orientation delivered by respective programme coordinators. A dedicated mentor is assigned to each student for continuous hand-holding and academic support throughout the academic journey.

E-learning Materials

A set of quality e-learning materials, such as recorded videos on various topics and self-learning resources, are available under every unit for each programme. These topics are based on identified learning outcomes at the unit level.

In addition to e-learning materials, the following activities are carried out to ensure that the learner is actively engaged:

- Continuous tracking and communication of their progress with easy access to e-resources provided on Students Portal
- Online webinars with virtual classroom
- Live/offline doubt clearing sessions
- Discussion forums where the teachers and learners can create new threads under the topics - accessible anywhere, anytime
- Constant reminders about upcoming webinars, assessments and discussions through SMS/Emails or both
- Progress report and dashboard to give the learners update on their status

Regular feedback from students will be collected and improvements in processes will be adopted wherever required.

Continuous Assessment

Learners will be assessed continuously. Self-assessment questions at the end of unit-wise learning materials test learner's understanding as and when he/she completes each learning objective.

The learning materials also provide terminal questions, so that learner is prepared to answer questions that test his/her knowledge, understanding, skills, as well as his/her analytical ability, and ability to synthesize.

Besides, the Students Portal provides quizzes which keep motivating the learners to assess themselves, after completion of each chapter.

Easy navigation and quick interoperability

The Learning Management System is accessible from regular browsers through laptops, desktops, and mobile devices. Learners can switch between their devices as per their convenience. The learning progress is automatically synced and can continue from where they had paused.

The interface is adaptable to any screen and device. The devices keep tracking their progress and remind them of the percentage of completion with regard to each unit and each learning object.

The learners are constantly engaged with counsellors, mentors and subject matter experts, through synchronous and asynchronous interactions. The Learning Portal, that is simple to use and easy on bandwidth usage, requires the learners to be familiar with using very basic web applications. Soon after the admission is approved, a detailed orientation of academic processes and the use of learning portal is given to students.

Help desk

A dedicated help desk is available to resolve queries related to academic and non-academic support. Learners can contact the help desk via email or the phone number, that will promptly be addressed by the university.

Scholarship

Defence personnel, PSU employees, and persons with disabilities are eligible for scholarships. A limited number of merit scholarships are also available based on Class 12 exam results.

Evaluation

The assessment system has been conceived, developed and administered on a rigorous and fair basis to bring out the best in students and prepare them for a challenging career.
A student's performance evaluation will be based on both continuous evaluation and term-end examinations.

Theory Papers
The theory part is assessed by the performance based on Continuous Assessment (CA) through assignments and term-end examinations. The assessment ratio for Term-end- Examinations (TEE) to Continuous Assessment is 70:30. The CA is based on assignments prepared by the University. Term-end examinations (TEE) will comprise of Descriptive and multiple-choice type questions. A student must score at least 40% in Continuous Assessment and Term-end examinations to be declared as pass.

Practical Papers (as applicable)
The assessment for the practical part is based on the performance in Guided Exercises (i.e., day-to-day exercises) and Unguided Exercises which will be conducted on the last day of the practical sessions in each subject with an external examiner. The assessment ratio for Term-end-Examinations (TEE) to Continuous Assessment (CA) is 30:70. A student must score at least 40% in both the parts to be declared as pass.

Examination

The University term-end examination will be held digitally viz. computer-based and online proctored. The candidates can appear for the exams from the comfort of their homes. A laptop or desktop computer with a functioning webcam connected to the internet is required to appear for the exams. The details of the examination schedule will be made available in the photo admit card issued for appearing for the term end theory examinations. Eligible students will be given admit cards to appear in the term-end examination. Students will have to produce the identity card and admit card to appear in the Term-end examinations (TEE). The examination pattern is available in the Programme guide provided to the students.

Results

The results will be published on the website www.onlinemanipal.com. If a student fails to clear any of the papers (either in TEE or CA or both), he/she has to re-appear for the relevant paper by applying to the University through the re-sitting application along with relevant fees, within the due date.

Awards and Degree

Successful students, on satisfying all criteria stipulated by the University, will be awarded the respective Degrees by the University.

Right to amend rules

The University reserves the right to add/delete/change/amend the syllabi, programme structure, rules and regulations wherever considered necessary and appropriate without any prior notice. The students are advised to go through the website frequently where all circulars and important information will be hosted from time to time. Promulgation of any such information on the website in the form of circulars/notices is considered to be adequate.

Jurisdiction

All disputes relating to University Programmes and activities are subject to local jurisdiction (Rajasthan) only.

Admission Process

Application to online programmes at MUJ may be initiated through our website www.onlinemanipal.com

Our counsellors will guide candidates through the admission process which is as per regulatory requirements.

Applicants must submit a completed application form with relevant documents within the due date.

Please visit the FAQ section on our website to know more about the admission process.

Withdrawal and fee refund policy

Any student opting to withdraw from the programme in which he/she has enrolled should submit a written application clearly disclosing the reason for the withdrawal. Such requests will be admitted on merit after due consideration. For refund schedule and more information on the refund policy, please visit the FAQ section on our website.

When notice of withdrawal of admission is submitted to MUJ	Percentage of Refund of Aggregate Fees*
15 days or more before the formally-notified last date of admission	100% **
Less than 15 days before the formally-notified last date of admission	90%
15 days or less after the formally-notified last date of admission	80%
30 days or less, but more than 15 days, after formally-notified last date of admission	50%
More than 30 days after formally-notified last date of admission	0%

* Fee includes semester fee & application fee

* ** Refund Processing charges of Rs. 500/- shall be deducted from the refundable amount for all programmes

Our Group Alumni Leading the World



SATYA NADELLA
CEO, Microsoft Corporation



VIKAS KHANNA
Michelin Star Chef



BANMALI AGRAWALA
President - Infrastructure,
Defence and Aerospace, Tata Sons



DATO DR. SHEIKH MUSZAPHAR
Malaysia's First Astronaut



RAJEEV SURI
CEO, Nokia Siemens Networks



GEORGE MUTHOOT
Chairman, Muthoot Group

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